

## Residential Profile Sheet

**Listing Agent ID:** \_\_\_\_\_ **Listing Agent:** \_\_\_\_\_

**Status:**     Active     Pending with Contingencies     Pending     Withdrawn

### General Property Information:

**County:** \_\_\_\_\_

**PID:** \_\_\_\_\_

*Unlisted PID YN (not in Prop. Appraiser site)*

**Street #:** \_\_\_\_\_

Pre Direction: \_\_\_\_\_

**Street Name:** \_\_\_\_\_

Post Direction: \_\_\_\_\_

Unit/Apartment #: \_\_\_\_\_

**City** \_\_\_\_\_

**State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_

**GEO Area:** \_\_\_\_\_

Zoning Code: \_\_\_\_\_

**Development:** \_\_\_\_\_

**Sub/condo Name:** \_\_\_\_\_

Subdivision Code: \_\_\_\_\_

**Building Design:**

- |   |   |
|---|---|
| <input type="checkbox"/> Single Family  | <input type="checkbox"/> Low Rise (1-3) |
| <input type="checkbox"/> Villa Attached | <input type="checkbox"/> Mid Rise (4-7) |
| <input type="checkbox"/> Villa Detached | <input type="checkbox"/> High Rise (8+) |
| <input type="checkbox"/> Townhouse      | <input type="checkbox"/> Manufactured   |

**Builder Product:**     Yes     No

Building Name : \_\_\_\_\_

Building #: \_\_\_\_\_

**Total Floors in Property:** \_\_\_\_\_

Total Building Floors: \_\_\_\_\_    Unit Floor: \_\_\_\_\_

Units in Building: \_\_\_\_\_    Units in Complex: \_\_\_\_\_

**Legal Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Status Type:**

- |   |   |
|---|---|
| <input type="checkbox"/> Assignment of Contract | <input type="checkbox"/> Known Damage     |
| <input type="checkbox"/> Land Value             | <input type="checkbox"/> New Construction |
| <input type="checkbox"/> Pre Construction       | <input type="checkbox"/> Resale Property  |
| <input type="checkbox"/> Under Construction     |   |

County Permit # \_\_\_\_\_ (required for Pre construction and Under Construction)

**List Price:** \_\_\_\_\_

**Bedrooms:**

- |                                |                              |                                |                                    |
|--------------------------------|------------------------------|--------------------------------|------------------------------------|
| <input type="checkbox"/> 0BR   | <input type="checkbox"/> 1BR | <input type="checkbox"/> 1+Den | <input type="checkbox"/> 2BR       |
| <input type="checkbox"/> 2+Den | <input type="checkbox"/> 3BR | <input type="checkbox"/> 3+Den | <input type="checkbox"/> 4BR       |
| <input type="checkbox"/> 4+Den | <input type="checkbox"/> 5BR | <input type="checkbox"/> 5+Den | <input type="checkbox"/> 6 or more |

**Full Baths:** \_\_\_\_\_    **Half Baths:** \_\_\_\_\_

**Den/Flex:**     Yes     No

**Approx. Living Area:** \_\_\_\_\_

**Approx. Total Area:** \_\_\_\_\_

# Ceiling Fans: \_\_\_\_\_

**Cable Avail:**     Yes     No

**Furnished:**

- |                                    |   |   |
|------------------------------------|---|---|
| <input type="checkbox"/> Furnished | <input type="checkbox"/> Partly Furnished | <input type="checkbox"/> Unfurnished <b>G</b> |
| <input type="checkbox"/> Turnkey   | <input type="checkbox"/> Negotiable       |   |

**Elevator:**

- |                               |                                 |                                  |                                  |
|-------------------------------|---------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> Common | <input type="checkbox"/> Private | <input type="checkbox"/> Secured |
|-------------------------------|---------------------------------|----------------------------------|----------------------------------|

**Garage Spaces:** \_\_\_\_\_     Attached     Detached

**Carport Spaces:** \_\_\_\_\_     Attached     Detached

**Rear Exposure:** \_\_\_\_\_    **Year Built:** \_\_\_\_\_

**Pets:**

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Limits      | <input type="checkbox"/> No Approval needed |
| <input type="checkbox"/> Not allowed | <input type="checkbox"/> With Approval      |

Pet Limit – Max WT: \_\_\_\_\_    Pet Limit – Max #: \_\_\_\_\_

Pet Limits – Breed: \_\_\_\_\_

Pet Limit – Other: \_\_\_\_\_

**Lot Size (acres):** \_\_\_\_\_

**Lot Frontage:** \_\_\_\_\_

**Lot Back:** \_\_\_\_\_

**Lot Right:** \_\_\_\_\_

**Lot Left:** \_\_\_\_\_

Virtual Tour Link: \_\_\_\_\_

Virtual Tour Link 2: \_\_\_\_\_

**\*Fields that are BOLD are REQUIRED.**

Section: \_\_\_\_\_ Township: \_\_\_\_\_

**Owner Name:** \_\_\_\_\_

Range: \_\_\_\_\_ **Legal Unit:** \_\_\_\_\_

**Ownership Desc**

Block: \_\_\_\_\_ Lot/Unit: \_\_\_\_\_

- Co-op    Condo    Single Fam  
 Timeshare    Fractional Ownership

**\*Lee County no longer has school choice for -** Elementary School: \_\_\_\_\_

Middle School: \_\_\_\_\_

High School: \_\_\_\_\_

**Measurement Src. (Liv Area):**

- Architectural Plan
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

**Measurement Src. (Total Area):**

- Architectural Plans
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

**Measurements Src. (Lot Dim):**

- Architectural Plans
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

**Measurement Src. (Lot Size):**

- Architectural Plans
- Condo Documents
- Developer Brochure
- Field Measurements
- Floor Plan Service
- Previous Appraisal
- Property Appraiser's Office
- Survey

**Rooms & Dimensions Information:**

<u>Rooms Type</u>	<u>Room Length</u>	<u>Room Width</u>
<i>Den:</i>	_____	_____
<i>Dining Room:</i>	_____	_____
<i>Family Room:</i>	_____	_____
<i>Garage:</i>	_____	_____
<i>Great Room</i>	_____	_____
<i>Kitchen:</i>	_____	_____
<i>Living Rm:</i>	_____	_____

<u>Rooms Type</u>	<u>Room Length</u>	<u>Room Width</u>
<i>Master Bed:</i>	_____	_____
<i>2<sup>nd</sup> Bed:</i>	_____	_____
<i>3<sup>rd</sup> Bed:</i>	_____	_____
<i>4<sup>th</sup> Bed:</i>	_____	_____
<i>5<sup>th</sup> Bed:</i>	_____	_____
<i>Lanai:</i>	_____	_____
<i>Utility Room:</i>	_____	_____

**Features:**

**Amenities:**

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Assisted Living Avail | <input type="checkbox"/> Community Boat Dock        | <input type="checkbox"/> Full Service Spa       | <input type="checkbox"/> Racquet Ball        |
| <input type="checkbox"/> Basketball            | <input type="checkbox"/> Community Boat Lift        | <input type="checkbox"/> Golf Course            | <input type="checkbox"/> Restaurant          |
| <input type="checkbox"/> BBQ - Picnic          | <input type="checkbox"/> Community Boat Ramp        | <input type="checkbox"/> Guest Room             | <input type="checkbox"/> Sauna               |
| <input type="checkbox"/> Beach - Private       | <input type="checkbox"/> Community Boat Slip        | <input type="checkbox"/> Hobby Room             | <input type="checkbox"/> Shopping            |
| <input type="checkbox"/> Beach Access          | <input type="checkbox"/> Community Gulf Boat Access | <input type="checkbox"/> Horses OK              | <input type="checkbox"/> Shuffleboard        |
| <input type="checkbox"/> Beach Club Available  | <input type="checkbox"/> Community Park             | <input type="checkbox"/> Internet Access        | <input type="checkbox"/> Sidewalk            |
| <input type="checkbox"/> Beach Club Included   | <input type="checkbox"/> Community Pool             | <input type="checkbox"/> Lakefront Beach        | <input type="checkbox"/> Stable – Horse      |
| <input type="checkbox"/> Beauty Salon          | <input type="checkbox"/> Community Room             | <input type="checkbox"/> Lap Pool               | <input type="checkbox"/> Streetlight         |
| <input type="checkbox"/> Bike & Jog Path       | <input type="checkbox"/> Community Spa/Hot Tub      | <input type="checkbox"/> Library                | <input type="checkbox"/> Tennis Court        |
| <input type="checkbox"/> Bike Storage          | <input type="checkbox"/> Concierge Services         | <input type="checkbox"/> Marina                 | <input type="checkbox"/> Theater             |
| <input type="checkbox"/> Billiards             | <input type="checkbox"/> Dog Park                   | <input type="checkbox"/> None                   | <input type="checkbox"/> Trash Chute         |
| <input type="checkbox"/> Boat Storage          | <input type="checkbox"/> Electric Vehicle Charging  | <input type="checkbox"/> Other                  | <input type="checkbox"/> Underground Utility |
| <input type="checkbox"/> Bocce Court           | <input type="checkbox"/> Exercise Room              | <input type="checkbox"/> Pickleball             | <input type="checkbox"/> Vehicle Wash Area   |
| <input type="checkbox"/> Business Center       | <input type="checkbox"/> Extra Storage              | <input type="checkbox"/> Play Area              | <input type="checkbox"/> Volleyball          |
| <input type="checkbox"/> Cabana                | <input type="checkbox"/> Fish Cleaning Station      | <input type="checkbox"/> Private Beach Pavilion | <input type="checkbox"/> Water Skiing        |
| <input type="checkbox"/> Clubhouse             | <input type="checkbox"/> Fishing Pier               | <input type="checkbox"/> Private Membership     |  |
| <input type="checkbox"/> Common Laundry        | <input type="checkbox"/> Fitness Center Attended    | <input type="checkbox"/> Putting Green          |  |

**\*Fields that are BOLD are REQUIRED.**

**Approval Info:**

- Application Fee
- Buyer
- Interview
- None
- Other
- Tenant

**Bedroom Desc :**

- First Floor Bedroom
- Master BR Ground
- Master BR Sitting Area
- Master BR Upstairs
- Split Bedrooms
- Two Master Suites

**Boat/ Dock Info :**

- Boat Canopy /Cover
- Boat Dock Private
- Boat House
- Boat Lift
- Boat Ramp
- Boat Slip
- Captains Walk
- Composite Dock
- Concrete Dock
- Dock Deeded
- Dock Included
- Dock Lease
- Dock Purchase
- Elec Avail at dock
- Hoist/Davit
- Jet Ski Lift
- None
- Tiki Hut
- Water Avail at dock
- Wooden Dock

**Building Style:**

- 1 Story/Ranch
- 2 Story
- Carriage/Coach
- Contemporary
- Corner
- Duplex
- End-Unit
- Florida
- Garden Apt
- Multi-Story Home
- None
- Other
- Penthouse
- Spanish
- Split Level
- Stilts
- Traditional

**Community Type:**

- Boating
- Condo/Hotel
- Gated
- Golf Course
- Mobile/Manufactured
- No Subdivision
- Non-Gated
- Tennis

**Golf Type:**

- Golf Bundled
- Golf Equity
- Golf Non-Equity
- Golf Public

**Construction:**

- Concrete Block
- Elevated
- Handicap
- Insulated Concrete Form
- Manufactured
- Metal Frame
- Modular
- Other
- Piling
- Poured Concrete
- Relocated
- Wood Frame

**Cooling:**

- Air Purifier
- Ceiling Fans
- Central Electric
- Exhaust Fan
- Gas - Natural
- Gas – Propane
- Heat Pump
- Humidistat
- None
- Other
- Ridge Vent
- Thermal Fan
- Wall Unit
- Whole House Fan
- Window Unit
- Zoned

**Dining Description:**

- Breakfast Bar
- Breakfast Room
- Dining – Family
- Dining - Living
- Eat-in Kitchen
- Formal
- Other

**Equipment/Appliances Included:**

- Auto Garage Door
- Central Vacuum
- Cooktop – Electric
- Cooktop – Gas
- Dishwasher
- Disposal
- Double Oven
- Dryer
- Freezer
- Generator
- Grill - Gas
- Grill - Other
- Home Automation
- Ice Maker Stand Alone
- Instant Hot Faucet
- Intercom
- Microwave
- None
- Other
- Pot Filler
- Range
- Refrigerator
- Refrigerator/Freezer
- Refrigerator/Icemaker
- Reverse Osmosis
- Safe
- Satellite Dish
- Security System
- Self Cleaning Oven
- Smoke Detector
- Solar panels
- Steam Oven
- Tankless Water Htr
- Trash Compactor
- Walk-In Cooler
- Wall Oven
- Warming Tray
- Washer
- Wash/Dryer Hookup
- Water Treat Owned
- Water Treat Rented
- Wine Cooler

**Exterior Features:**

- Barn Stall
- Built In Grill
- Built-In Gas Fire Pit
- Built-In Wood Fire Pit
- Courtyard
- Deck
- Decorative Shutters
- Extra Building
- Fence
- Fruit Trees
- Grill
- None
- None
- Other
- Outdoor Fireplace
- Outdoor Kitchen
- Outdoor Shower
- Patio
- Pond
- Privacy Wall
- Private Road
- Room for Pool
- Sprinkler Auto
- Sprinkler Manual
- Storage
- Tennis Court
- Water Display

**\*Fields that are BOLD are REQUIRED.**

**Exterior Finish:**

- Aluminum Siding
- Brick
- Other
- Stone
- Stucco
- Vinyl Siding
- Wood Siding

**Floor Plan Type:**

- Courtyard
- Efficiency
- Great Room
- Other
- Split Bedrooms
- 2 Story

**Flooring:**

- Brick
- Carpet
- Concrete
- Laminate
- Marble
- Other
- Parquet
- Terrazzo
- Tile
- Vinyl
- Wood

**Gas**

- Yes
- No

Gas Description:

- Natural
- Propane

**Guest House Description:**

- 1 Bath
- 1 Bedroom
- 2+ Baths
- 2+ Bedrooms
- Balcony
- Cabana
- Carport
- Conforming
- Efficiency
- Garage
- Kitchen
- Living Room
- NonConforming
- Patio
- Screened Porch

Guest House Living Area: \_\_\_\_\_

**Heat:**

- Central Electric
- Gas Natural
- Gas Propane
- Heat Pump
- None
- Other
- Solar
- Wall Unit
- Window Unit
- Zoned

**Interior Features:**

- Bar
- Built-in Cabinets
- Cable Prewire
- Cathedral Ceiling
- Closet Cabinets
- Coffered Ceiling
- Custom Mirrors
- Disability Equipment
- Exclusions
- Fire Sprinkler

- Fireplace
- Foyer
- French Doors
- Internet Available
- Laundry Tub
- Multi Phone Lines
- Other
- Pantry
- Pull Down Stairs
- Smoke Detectors
- Surround Sound
- Tray Ceiling
- Vaulted Ceiling
- Volume Ceiling
- Walk-In Closet
- Wet Bar
- Wheel Chair Access
- Window Coverings
- Zero/Corner Dr

**Irrigation:**

- Assessment Paid
- Assessments Unpaid
- Betterment
- Central
- Lake/Canal
- None
- Reclaimed
- Well

**Kitchen:**

- Built-in Desk
- Dome Kitchen
- Gas Available
- Island
- Pantry
- Walk-In Pantry

**Lot Description:**

- 3 Lots
- 4 Lots
- 5+ Lots
- Across from Beach Access
- Across from Waterfront
- Corner
- Cul-de-sac
- Dead End
- Golf Course
- Horses OK
- Irregular Shape
- Other
- Oversize
- Regular
- Zero Lot Line

**Maintenance:**

- Cable
- Concierge Service
- Fidelity Bond
- Golf Course
- Insurance
- Internet/Wi-Fi Access
- Irrigation Water
- Laundry Facilities
- Lawn/Land Maintenance
- Legal/Accounting
- Manager
- Master Antenna/Satellite
- Master Assn Fee Included
- None
- Pest Control Exterior

**Master Bath Description:**

- Pest Control Interior
- Rec Facilities
- Repairs
- Reserve
- Security
- Sewer
- Street Lights
- Street Maintenance
- Trash Removal
- Water
- 2 Masters
- ADA Accessible
- Bidet
- Combo Tub and Shower
- Dual Sinks
- Jetted Tub
- Multiple Shower Heads
- None
- Separate Tub and Shower
- Shower Only
- Tub Only

**Management:**

- Condo
- Developer
- None
- On-Site
- Professional
- Residents

**\*Fields that are BOLD are REQUIRED.**

**Parking:**

- 1 Assigned
- 2 Assigned
- 2+ Spaces
- Circle Drive
- Common
- Covered
- Wheelchair Access
- Deeded
- Driveway Paved
- Driveway Unpaved
- Electric Vehicle Charging
- Free Standing
- Golf Cart
- Guest
- Load Space
- None
- Paved Parking
- RV – Boat
- Special Purchase
- Special Rental
- Under Building Closed
- Under Building Open

**Possession:**

- At Closing
- Lease Back
- Long Close
- Negotiable
- See Remarks
- Prior to Closing
- Subject to Lease

**Restrictions:**

- Architectural
- Deeded
- Endangered Species
- Housing for Older Persons
- Limited Number Vehicles
- Limited Build Time
- No Commercial
- No Corporate Buyer
- No Motorcycles
- No Rental
- No RV
- No Truck
- None/Other

**Road:**

- Access Road
- Alley
- City Maintained
- County Maintained
- Cul-De-Sac
- Dead End
- Dirt Road
- Gravel
- No Access Road
- Paved Road
- Private Road
- Unpaved Road

**Roof:**

- Built-Up or Flat
- Metal
- Rolled Roof
- Shingle
- Slate
- Tile
- Wood

**Rooms - Additional:**

- Atrium
- Attached Apartment
- Balcony
- Den-Study
- Exercise Room
- Family Room
- Florida Room
- Glass Porch
- Great Room
- Guest Bath
- Guest Room
- Home Office
- Laundry in Garage
- Laundry in Residence
- Loft
- Media Room
- None
- Open Lanai/Porch
- Other
- Recreation
- Screened Balcony
- Screened Lanai/Porch
- Workshop

**Private Pool:**

- Yes  No
- Pool Description:**
- Above Ground
- Below Ground
- Concrete
- Custom Upgrades
- Equipment Stays
- Fiberglass
- Heated Electric
- Heated Gas
- Heated Geo
- Heated Solar
- Indoor
- Lap Pool
- Negative Edge
- Pool Bath
- Salt Water System
- Screened
- Self Cleaning
- Vinyl

**Private Spa:**

- Yes  No
- Spa Description:**
- Above Ground
- Below Ground
- Concrete
- Equipment Stays
- Fiberglass
- Heated Electric
- Heated Gas
- Heated Geo
- Heated Solar
- Indoor
- Pool Bath
- Pool Integrated
- Screened
- Self Cleaning
- Vinyl

**Security:**

- Alarmed Monitored
- Alarmed Unmonitored
- Completely Fenced
- Doorman
- Entry Card
- Entry Keypad
- Entry Phone
- Entry TV
- Garage Secured
- Gated
- Guard At Gate
- Lobby
- None
- Patrolled
- Sec. Sys Leased
- Security System Private

**Sewer:**

- Assessment Paid
- Assessment Unpaid
- Betterment
- Central
- Private
- Septic
- Dirt Road
- Gravel
- No Access Road

**Special Info:**

- Abstract Available
- Building Permit
- Coastal Construction Line
- Credit in Lieu of Title Policy
- Deed Restrictions
- Disclosures
- Elevation Certificate
- Foreign Seller
- Home Warranty

**Storm Protection:**

- Impact Resistant Doors
- Impact Resistant Windows
- None
- Other
- Shutters
- Shutters Electric
- Shutters Manual
- Shutters – Screens/Fabric
- None/Other
- Owner Agent
- Prior Title Insurance
- Seller Disclosure Available
- Special Assessment
- Survey Available
- Title Insurance Provd

**\*Fields that are BOLD are REQUIRED.**

**Terms:**

- Agreement for Deed
- Buyer Pays Title
- Buyer Finance/Cash
- Cash Only
- Consider 1<sup>st</sup> Mortgage
- Consider 2<sup>nd</sup> Mortgage
- Exchange
- FHA
- Lease Options
- Lease Purchase
- Model Lease Back
- See Remarks
- Seller Financing
- Seller Pay Closing Cost
- Seller Pays Title
- VA

**View:**

- Basin
- Bay
- Canal
- City
- Creek
- Golf Course
- Gulf
- Gulf & Bay
- Intersecting Canal
- Lagoon
- Lake
- Landscaped Area
- Mangroves
- Parking Lot
- None/Other

**Water:**

- Assessment Paid
- Assessment Unpaid
- Betterment
- Central
- Dual Water
- Filter
- Heat Recover Unit
- Other
- Rev Osmosis-Entire
- Rev Osmosis-Partial
- Softener
- Solar Heater
- Well

**Windows:**

- Arched
- Awning
- Bay
- Casement
- Double Hung
- Impact Resistant
- Jalousie
- Other
- Picture
- Single Hung
- Skylight
- Sliding
- Solar Tinted
- Thermal
- Thermal

**Waterfront:**

- Yes  No

**Gulf Access:**

- Yes  No

**Waterfront Description:**

- Basin
- Bay
- Canal
- Creek
- Fresh Water
- Gulf Frontage
- Intersecting
- Lagoon
- Lake
- Mangrove
- Navigable
- None/Other
- On the Gulf Beach
- Rip Rap
- River Frontage
- Seawall

**Gulf Access Type:**

- Bridge(s)/Indirect
- No Bridge(s)/Direct
- Other
- Via Boat Lift
- Via Boat Lock

**Canal Width:**

- Canal Width 1- 30
- Canal Width 31- 80
- Canal Width 81-120
- Canal Width 121-150
- Canal Width 151-200
- Canal Width 200+

**Financial Information:**

**Total Tax Bill:** \$ \_\_\_\_\_

HOA Description:  Mandatory  Voluntary  None

**Tax Year:** \_\_\_\_\_

**Mandatory HOA:**  Yes  No

**Tax District:**  Community Development District  Municipal Service Tax Unit  
 Municipal Service Tax Development  Not Applicable

**Tax Description:**  City and County  County Only  Homestead  New Construction  
 No Homestead  Other Exemptions  Other/None

HOA Description:  Mandatory  Voluntary

**Mandatory HOA:**  Yes  No

**Master HOA:** \$ \_\_\_\_\_

- Annually  Semi annually
- Monthly  Quarterly

**HOA Fee:** \$ \_\_\_\_\_

- Annually  Semi annually
- Monthly  Quarterly

**Mand. Club Fee:** \$ \_\_\_\_\_

- Annually  Semi annually
- Monthly  Quarterly

**One Time Mand. Club Fee:** \$ \_\_\_\_\_

**One Time Land Lease Fee:** \$ \_\_\_\_\_

**One Time Rec. Lease Fee:** \$ \_\_\_\_\_

**One Time Other Fee:** \$ \_\_\_\_\_

**One Time Special Assessment:** \$ \_\_\_\_\_

**Transfer Fee:** \$ \_\_\_\_\_

**\*Fields that are BOLD are REQUIRED.**

**Condo Fee:** \$ \_\_\_\_\_  
 Annually     Semi annually  
 Monthly     Quarterly

**Rec Lease Fee:** \$ \_\_\_\_\_  
 Annually     Semi annually  
 Monthly     Quarterly

**Special Assess Fee:** \$ \_\_\_\_\_  
 Annually     Semi annually  
 Monthly     Quarterly

**Other Fee:** \$ \_\_\_\_\_  
 Annually     Semiannually  
 Monthly     Quarterly

**Association Management Phone :** \_\_\_\_\_

**Seller Flood Insurance:**    Yes    No

**Application Fee:** \$ \_\_\_\_\_

**Annual Food & Beverage Minimum** \$ \_\_\_\_\_

**Leasing on New Ownership:**    Yes    No

**Lease Limits:**    Yes    No

**# Leases Per Year:** \_\_\_\_\_

**Min. Days of Lease:** \_\_\_\_\_

**Land Lease Fee:** \$ \_\_\_\_\_

Monthly     Quarterly  
 Annually     Semi annually

**Subject to FIRPTA:**    Yes    No

**Subject to Lease:**    Yes    No

**Lease Description:**    Annual    Short Term

**Lease Expiration Date:** \_\_\_\_\_

**Compensation and Misc Information:**

**Single Agent Comp (\$/%):** \_\_\_\_\_

**Trans Broker Comp (\$/%):** \_\_\_\_\_

**Non-Rep Comp (\$/%):** \_\_\_\_\_

Bonus Amount (\$/%) : \_\_\_\_\_

Bonus Amount Description:    Dollar Amount  
 Percentage of Sales Price

**Foreclosed (REO):**    Yes    No

**Potential Short Sale :**    Yes    No

**Short Sale Comp (\$/%):** \_\_\_\_\_

**Auction:**    Yes    No

**Listing on Internet:**    Yes    No

**Address on Internet:**    Yes    No

**VOW Blogging:**    Yes    No

**Show AVM on VOW:**    Yes    No

**Variable Rate Commission:**    Yes    No

**Joint Agency:**    Yes    No

**Internet Sites:**    Broker Reciprocity     Listhub     Homes.com  
 NaplesArea.com     Realtor.com

**Listing on MLS Advantage:**    Yes    No

**Agent & Office Information:**

**Co-List Agent MLSID:** \_\_\_\_\_

**Showing Appointment Required:**    Yes    No

**Listing Date:** \_\_\_\_\_

**Showing Appointment Phone:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Target Marketing:**    Yes    No \_\_\_\_\_

**Showing Instructions:**

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> 24 Hour Notice      | <input type="checkbox"/> Key Box – Supra iBox     | <input type="checkbox"/> Notify Guard     | <input type="checkbox"/> Tenant Occupied  |
| <input type="checkbox"/> Alarm Systems       | <input type="checkbox"/> Key in Listing Office    | <input type="checkbox"/> Owner Occupied   | <input type="checkbox"/> Vacant           |
| <input type="checkbox"/> Call Listing Agent  | <input type="checkbox"/> Listing Office Accompany | <input type="checkbox"/> Pet On Premises  | <input type="checkbox"/> Virtual Showings |
| <input type="checkbox"/> Call Listing Office | <input type="checkbox"/> No Same Day Showings     | <input type="checkbox"/> Prior Day Notice |   |

**\*Fields that are BOLD are REQUIRED.**

- Click Showing Icon
- Key Box – Other
- No Sign on Property
- None
- Short Notice OK
- Sign On Property

**Listing Type:**

- Exclusive Agency
- Exclusive Agency with Exclusions
- Exclusive Right to Sell
- Exclusive Right to Sell w/ Exclusions
- Limited Services

**Is there a sign on the property with seller contact information?**  Yes  No

**Contact seller for Showing?**  Yes  No

**Listing Broker will be available on contract presentation and negotiations?**  Yes  No

**Listing Broker will perform post contract services (Follows-up contract to closing)?**  Yes  No

**Settlement Agent Information:**

Settlement Agent Name: \_\_\_\_\_ Settlement Agent Address: \_\_\_\_\_

Settlement Agent Phone: \_\_\_\_\_ Settlement Agent Email: \_\_\_\_\_

**Remarks:**

**Property Information:**

**Maximum 1200 Characters**

*Note: Written Description of property only*

*No Names, Phone/Fax number, Gate/Access Codes or website/URL addresses allowed.*

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**Confidential Remarks:**

**Maximum 1500 Characters**

*Note: No Gate/Access Codes Allowed.*

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**Driving Information:**

**Maximum 1200 Characters**

*Note: Directions to Property Only.*

*No Names, Phone/Fax number, Gate/Access Codes or website/URL addresses allowed.*

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**\*Fields that are BOLD are REQUIRED.**